



**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
COMMITTEE MINUTES**

**Facilities Committee  
Central Office Meeting Room  
July 22, 2009 4:00pm  
*Minutes***

I. Called to Order 4:00pm

PRESENT: B. Miracle, C. Gunkle, B. Stelts, B. Breslin, C. Wetzel, A. Baker, T. Bergey,  
J. Liberati, J. Snell, R. Balik

ABSENT: L. Christman, R. Andrulevich, S. Knoll

OTHERS:

II. APPROVAL OF MINUTES OF June 17, 2009

III. PRESENTATIONS / REPORTS – none

IV. OLD BUSINESS-

Support Services Update

- Bleacher Update: Completion date of Aug 8, 2009 is accurate.
- Liberty Bell Elementary – HVAC: The project will be completed by the end of August. An anticipated change order of \$2500 is necessary for asbestos removal.
- Roof project update: Central Office and Liberty Bell Elementary roofs are complete. Roofs need final inspections for warranties and by the townships.

V. NEW BUSINESS-

Turner's Monthly Report

- Schedule status: Certificates of Completion are being prepared for final signatures.
- Project Allowance: Change order approved for the retention pond – we will only be charged for the amount of matting that is actually used. The maximum dollar amount of CO will be approx. \$52,000 but lower costs are anticipated.
- Construction progress: Individual contractors' punch lists are being worked on and completed. Most of the items are small. Lists should be completed by the end of August.

Architect's comments

- Allowance base bid credit as of this date is approximately \$166,000.



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- Chillers: Three options were explored to reduce the noise coming from the roof top units.
  - Sound blankets
  - Acoustical panels
  - Hush core booster systemsThe committee decided that the best option at this time would be to install sound blankets around the units. (\$7,695.47) JBM will be notified to begin installation.
- Exhaust fans in Administrative Offices: new fans have been ordered, Hoffman – Snyder will cover the cost. Original fans that were specified were not the ones that were installed.

District Comments

- A. Baker stated that his last day would be Wed. July 22, this would be his last Facilities Committee meeting. All thanked him for his diligence and project management skills that made the Intermediate School project move along flawlessly.
- Library Shelves: Moving shelves was agreed upon to create more student visibility for the librarian and create more room in the area. (\$800 - \$1700 allowance)
- Trailers will be moved this week and Semmel will be excavating area.
- Signage for entrance was discussed, township will have to be notified as to the proper procedures to follow.
- Open House: parent, community, dates?
- Teachers' classroom items are being moved in now, a plan for teachers to start setting up their classrooms will be created and they will be notified by M. Farris.

Support Services

- Modular Removal: getting estimates for removal, projected date is July or August.
- Mandate Waiver for natural gas was received and has been approved by the board.
- Food Service Director: Interviews of 5 candidates took place, position was offered to one of the candidates. Discussion occurred about salary.
- Future meetings: leave meeting dates as is, third Wednesday of month – if not needed, meeting will be cancelled.
- Maxwell Property: Building in good condition (1965) / 1.6 acres. T. Bergey discussed remodeling options and would get back to committee with estimated costs.

VI. VISITORS' COMMENTS- no visitors present

VII. EXECUTIVE SESSION

VIII. OPEN SESSION



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ADJOURNMENT                      5:10pm

ATTEST: *Susan Knoll & Rita Balik* Secretary / Recorder